



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

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*Hammond*

DAVID E. JANSSEN  
Chief Administrative Officer

Board of Supervisors  
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July 13, 2005

To: Supervisor Gloria Molina, Chair  
Supervisor Yvonne B. Burke  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: David E. Janssen  
Chief Administrative Officer

**DEPARTMENT OF CHILDREN AND FAMILY SERVICES' (DCFS) REQUEST TO  
APPOINT MANAGEMENT POSITION – DEPUTY DIRECTOR, CHILDREN AND  
FAMILY SERVICES**

Consistent with the August 4, 1998 Board-approved policy on management appointments, we received a request from DCFS to appoint Amaryllis Watkins to the position of Deputy Director for Services Bureau 2 at an annual salary of \$111,348 (\$9,279 per month – 2<sup>nd</sup> quartile of R14).

Ms. Watkins has worked for the County for 37 years and has been in a management capacity in DCFS for 15 years. She is currently functioning as the Deputy Director of Services Bureau 2 and receiving an additional responsibilities bonus. As Division Chief (R12) over the Alternative and Specialized Programs Division since 1997, Ms. Watkins has managed diverse programs (such as Medical Placements, Deaf Services, Rites of Passage, Child Sexual Abuse Treatment) through subordinate supervisors.

Ms. Watkins was recognized by ICAN in 2004 for outstanding service to children and received an Unsung Heroes award in 1999. The addition of Ms. Watkins to the department's executive management team will enable the department to succeed in achieving "The Key Three" – improved permanency (shortening the timelines to permanency), improved safety (reduce the recurrence rate of abuse and neglect) and reduced reliance on detentions (expand community-based strategies).

Each Supervisor  
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The requested annual salary of \$111,348 will provide an 18.6 percent increase over her current base salary and a 12.4 percent increase over her current base salary and bonus. The requested salary will place Ms. Watkins in the first quartile of Range 14. The requested salary is 5.5 percent lower than the salary of the current lowest paid peer in DCFS and 14.5 percent less than the highest paid peer in DCFS. Based on the above, we concur with the Department's request to appoint Ms. Watkins to the position of Deputy Director at an annual salary of \$111,348 effective July 27, 2005.

In accordance with the policy on managerial appointments, unless we hear otherwise from your offices by July 26, 2005, we will notify the department that they are authorized to proceed with the appointment of Ms. Watkins.

Please let me know if you have any concerns about this appointment, or your staff may contact Claudine Crank of this office at (213) 974-2356.

DEJ:DL  
GP:CC:kd

c: Executive Officer, Board of Supervisors  
Director, Department of Children and Family Services  
Director of Human Resources